

International Travel Application Form 2024-25

Form Preview

International Travel Fund

* indicates a required field

Application Summary

Before you start your application, please review the:

- **Guidelines**
- **[Terms of Trade](#)**
- Application form, including the submission material requirements

If you have any questions, please contact us at investment@screen.nsw.gov.au

Application Number

This field is read only.

Program Details

Applicants should be mindful that you must apply before any travel occurs, all costs will need to be paid for upfront, and successful applications will be funded retrospectively. Applications cannot be made after travel occurs.

The International Travel Fund supports NSW screen practitioners for travel related to significant international festivals, markets, awards, industry trade missions and financing projects. This program aims to increase accessibility to opportunities that foster the advancement of the NSW screen industry and its practitioners globally.

Applicants may apply through this program for funding related to either International Market Travel or International Festival Travel.

Applicants are encouraged to contact Screen NSW (investment@screen.nsw.gov.au) if they are uncertain about eligibility for this program.

Grant Program Name

This field is read only.

The program this submission is in.

Eligibility Confirmation

Confirm you have read the International Travel Fund Guidelines *

☐ Yes

Confirm you have read the Screen NSW Terms of Trade *

☐ Yes

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Screen NSW general eligibility requirements can be found in the Screen NSW [Terms of Trade](#), which should be read in conjunction with these guidelines.

Applicants must:

- Be NSW-based, or otherwise:
- Provide evidence of a of a genuine co-production partnership with a NSW-based company or producer, *or*
- Have at least one NSW-based Key Creative (writer, producer or director) attached to the proposed project(s) taken to the festival or market
- Have an Australian Business Number (ABN).

Additionally:

- Market Travel: Applicants must be attending a [recognised screen industry market](#) with a demonstrable slate of at least three projects aiming to further financing and market partnerships. Applicants must be the rights holder for each project included in the slate proposed to be taken to market.
- Festival Travel: Applicants must be invited to represent project/s with confirmed screenings in the program of an [approved international festival or major awards ceremony](#) and evidence of selection must be provided.
- Both Market and Festival Travel: An individual or a team can submit up to three applications to this program in any financial year, but only one application at a time.

Please note that Screen NSW funding is entirely limited to travel costs for proposed NSW-based Key Creatives intending to travel. In addition, projects that have not received Screen NSW development or production finance are still eligible for this Fund.

If applying more than once, a strong case must be made to support this. This includes demonstrating exceptional market potential for your slate, confirmed high-level industry meetings and substantial financial commitments contingent on the project's development. Generally, we will not consider additional funding for a project that has a current application to another Screen NSW program.

Do you meet all eligibility requirements? *

☐ Yes

Assessment Criteria

Your application will be competitively assessed against the following weighted criteria:

Market Travel

- Whether the proposed travel is essential to advancing the financing of the applicant's slate, taking in to account market readiness of the projects and the opportunities provided by the market or targeted meetings (25%)
- The track record of the applicant including the financial track record and experience of the applicant and any key creatives (25%)
- The appropriateness of the budget submitted (25%)
- The potential of the projects to contribute to a robust screen industry in NSW (25%).

Festival Travel

- The track record of the applicant, including the financial track record and experience of the applicant and any Key Creatives (25%)

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- The networking and professional development opportunities provided by the festival (25%)
- The likelihood it will assist the applicant's next project, relative to their level of experience (25%)

The appropriateness of the budget submitted (25%).

Disclaimer

The Applicant acknowledges and agrees that:

- submission of this application does not guarantee funding will be granted for any project, and Screen NSW expressly reserves its right to accept or reject this application at its discretion;
- it must bear the costs of preparing and submitting this application and Screen NSW does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and
- it has read the Funding Guidelines for the Program and has fully informed itself of the relevant program requirements.

Use of Information

By submitting this application form, the Applicant acknowledges and agrees that:

- if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded;
- Screen NSW will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential, however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and
- in some circumstances Screen NSW may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Privacy Notice

By submitting this Application form, the Applicant acknowledges and agrees that:

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- Screen NSW is required to comply with the Privacy and Personal Information Protection Act 1998 (NSW) (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by Screen NSW in relation to the program will be handled in accordance with the Privacy Act and its privacy policy (available at: <https://www.screen.nsw.gov.au/about-us/privacy-policy>);
- the information it provides to Screen NSW in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;
- it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that Screen NSW and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

Application Details

* indicates a required field

Government Reporting

The below section is required for NSW Government reporting purposes. Please see below some clarifications on each question to help aid your answers.

- **Title:** Title of your project
- **Brief Description:** Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.
- **Anticipated start date:** Anticipated start date for travel
- **Anticipated end date:** Anticipated end date for travel
- **Primary location of your initiative:** The main location of the festival or market.

Title *

Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

Brief description *

Word count:

Must be no more than 50 words.

Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

Anticipated start date *

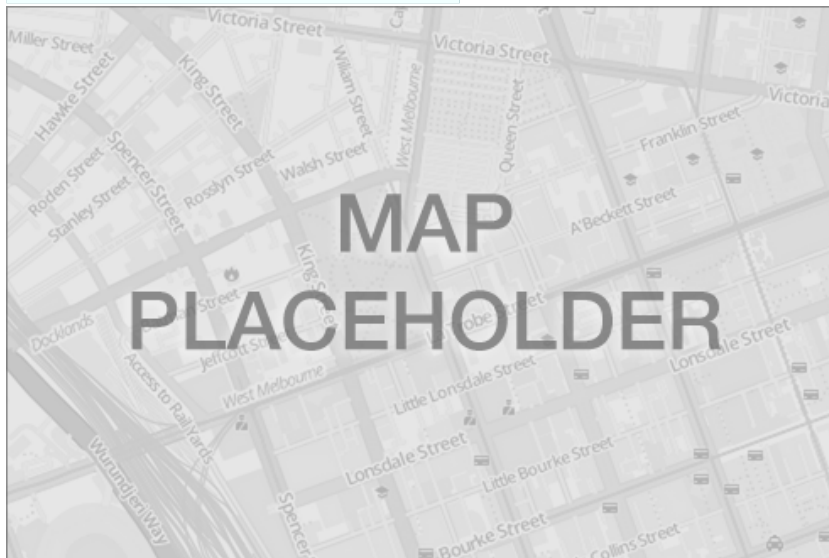
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Anticipated end date *

Primary location of your initiative

Address



Primary location does not need to be a specific address, and can be postcode, suburb, state, etc. If delivered online, please specify the area of focus for delivery.

Dates

Travelling Date (From) *

Must be a date.
Nearest estimate

Travelling Date (To) *

Must be a date.
Nearest estimate

Former Titles (if applicable)

Production Budget *

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Must be a dollar amount.
Estimate.

Please select the funding you are applying for *

☐ Festival Travel ☐ Market Travel

At least 1 choice and no more than 1 choice may be selected.

Please select the option which best describes the project. *

- | | |
|--|--|
| <input type="checkbox"/> Factual Series | <input type="checkbox"/> Fiction Feature |
| <input type="checkbox"/> Factual One-off | <input type="checkbox"/> Fiction Telemovie |
| <input type="checkbox"/> Documentary Feature | <input type="checkbox"/> Fiction Series |
| <input type="checkbox"/> Documentary One-off | <input type="checkbox"/> Fiction Series (Short-form) |
| <input type="checkbox"/> Documentary Series | |

Genre *

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Action Adventure | <input type="checkbox"/> Horror | <input type="checkbox"/> Science Fiction | <input type="checkbox"/> History and Identity |
| <input type="checkbox"/> Comedy | <input type="checkbox"/> Romantic Comedy | <input type="checkbox"/> Family | <input type="checkbox"/> Science and Environment |
| <input type="checkbox"/> Drama | <input type="checkbox"/> Thriller | <input type="checkbox"/> Arts and Culture | <input type="checkbox"/> Other: <input type="text"/> |

Style *

- ☐ Animation ☐ Live Action ☐ 3D ☐ Other

Duration *

Example: 3 x 50 min

Logline *

Please provide a short statement capturing the core story of the project.

Synopsis *

Word count:

Current stage of submitted project *

- ☐ Pitch ☐ Synopsis ☐ Outline ☐ Scene Breakdown ☐ Beat Sheet ☐ Treatment ☐ Research Proposal ☐ Script ☐ Other:

Significant NSW elements *

- ☐ Applicant is a NSW-based key creative, individual or company

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- ☐ Applicant is a non NSW-based with a genuine co-production partnership with a NSW-based company or producer
- ☐ Applicant is a non NSW-based with at least one NSW-based key creative (writer, director or producer)
- ☐ Applicant does not meet any of the significant NSW elements criteria above and must satisfy Screen NSW that the project offers outstanding benefits to the NSW screen industry (you will be required to attach documentation supporting this claim at the end of this application).

Applicant Details

* indicates a required field

The Applicant must be the rights holder.

Organisation Details

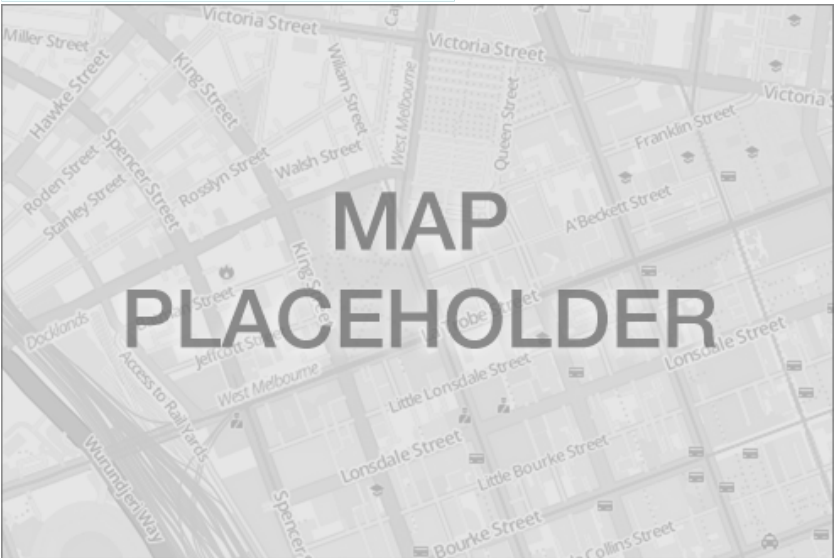
Organisation Name *

Organisation Name

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Primary Address

Address



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Postal Address

Address

Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Email Address *

Must be an email address.

Website

Must be a URL.

Does the applicant organisation have an Australian Business Number (ABN)? *

☐ Yes ☐ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

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Must be an ABN.

Primary Contact Details

Key Contact *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

This is the person we will correspond with about this grant.

Key Contact Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Key Contact Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Key Contact Email *

Must be an email address.
This is the address we will use to correspond with you about this grant.

Additional Contact

If you would like to nominate an additional contact person to be cc'd on all official correspondence and listed as a backup for phone communication, please provide details below.

Additional Contact

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Additional Contact Role

Additional Contact Primary Phone Number

Must be an Australian phone number.

Additional Contact Primary Email

Must be an email address.

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Travel Details

* indicates a required field

Key Creatives

Screen NSW is committed to supporting increased participation in the industry of people from under-represented groups. Priority will be given to teams including people from the following priority areas:

- Regional NSW
- Western Sydney
- First Nations people
- People from culturally and linguistically diverse backgrounds
- People living with disability
- LGBTQIA+ people.

Name

State of residence

☐ NSW ☐ ACT ☐ NT ☐ QLD ☐ SA ☐ VIC ☐ TAS ☐ WA ☐ Outside Australia

Role on project

Screen NSW Priority Area(s)

- ☐ First Nations
☐ Person with Culturally and Linguistically Diverse background (CALD)
☐ Person living with disability
☐ LGBTQIA+
☐ Western Sydney
☐ Regional NSW
☐ None of the above
☐ Prefer not to say

Previous credits

Please only provide this information with the consent of the individual, otherwise please choose 'prefer not to say'.

Phone number

Email

Status

- ☐ Proposed
☐ Confirmed

Gender

- ☐ Female ☐ Male ☐ Non-Binary ☐ Prefer not to answer ☐ Other:

Please only provide this information with the consent of the individual, otherwise please choose 'prefer not to answer'.

Name

State of residence

☐ NSW ☐ ACT ☐ NT ☐ QLD ☐ SA ☐ VIC ☐ TAS ☐ WA ☐ Outside Australia

Role on project

Screen NSW Priority Area(s)

- ☐ First Nations
☐ Person with Culturally and Linguistically Diverse background (CALD)
☐ Person living with disability
☐ LGBTQIA+
☐ Western Sydney
☐ Regional NSW
☐ None of the above
☐ Prefer not to say

Previous credits

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Please only provide this information with the consent of the individual, otherwise please choose 'prefer not to say'.

Phone number

Email

Status

- ☐ Proposed
☐ Confirmed

Gender

- ☐ Female ☐ Male ☐ Non-Binary ☐ Prefer not to answer ☐ Other:

Please only provide this information with the consent of the individual, otherwise please choose 'prefer not to answer'.

Name

State of residence

- ☐ NSW ☐ ACT ☐ NT ☐ QLD ☐ SA ☐ VIC ☐ TAS ☐ WA ☐ Outside Australia

Role on project

Screen NSW Priority Area(s)

- ☐ First Nations
☐ Person with Culturally and Linguistically Diverse background (CALD)
☐ Person living with disability
☐ LGBTQIA+
☐ Western Sydney
☐ Regional NSW
☐ None of the above
☐ Prefer not to say

Previous credits

Please only provide this information with the consent of the individual, otherwise please choose 'prefer not to say'.

Phone number

Email

Status

- ☐ Proposed
☐ Confirmed

Gender

- ☐ Female ☐ Male ☐ Non-Binary ☐ Prefer not to answer ☐ Other:

Please only provide this information with the consent of the individual, otherwise please choose 'prefer not to answer'.

Travelling Party

Please include all team members, even if you will not be paying for their travel with funds requested from Screen NSW.

Title First Name Last Name

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Role

NSW based? *

☐ Yes ☐ No

Are you seeking funding for this traveller in this application? *

☐ Yes ☐ No ☐ Other:

Market Details

Market Travel funding is open to key creatives with a project, or slate of projects, that will tangibly benefit from travelling internationally to a film, television or interactive market (i.e MIPCOM, European Film Market). Separate to market attendance, international travel to attend business meetings that have been organised by the applicant and are essential to the progression of the project will also be considered.

Please refer to our list of [Eligible Travel Destinations](#).

Market Name *

i.e MIPCOM, European Film Market (EFM), business trip

Market Location *

Have you or your project received an invitation to participate in a particular section of the market? *

☐ Yes ☐ No

Please provide specific details regarding the market section. *

Festival Details

Travel assistance offered to key creatives of completed projects that have been officially invited to screen in the program of an international festival (outside Australia) that offers significant networking and professional development opportunities.

Please refer to our list of [Eligible Travel Destinations](#).

Festival Name *

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Festival Section *

Festival Location *

Have you received an official invitation? *

☐ Yes ☐ No

Purpose of Travel

Please outline the purpose of the travel, emphasising professional and/or project development opportunities. *

Word count:

Please provide a list of the meetings you intend to take, indicating if they are proposed or confirmed. *

Word count:

Previous Funding

** indicates a required field*

Has this project previously received funding from Screen NSW? *

☐ Yes ☐ No

Please list sources below:

Please do not include GST, premiums or interest in your figures.

Funding Source	Date Of Agreement	Amount Received
	Must be a date.	Must be a dollar amount.

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What Festival did you attend and when? *

Previous Screen NSW funding

Has this project previously been considered for funding from Screen NSW? You must include any instances where the project had a different applicant or rights holder, or went by a different title. *

☐ Yes ☐ No

Previous Screen NSW Funding

Screen NSW Program	Applicant Name	Previous Project Title	Date of Application	Outcome	Amount Received
		If applicable.	Must be a date.		Must be a dollar amount.

Has all funding been acquitted and final payments made? *

☐ Yes ☐ No

Why has acquittal not yet occurred? *

Funding for this Festival or Market

* indicates a required field

The total amount requested figure should not exceed \$6,000.

Total Amount Requested *

\$

What is the total financial support you are requesting under this grant?

Festival or Market Contribution

Is the festival or market contributing to related expenses for any member(s) of the production? *

☐ Yes ☐ No

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Please detail any contributions the festival or market are making to your travel.

These funds will also need to be represented in the Festival/Market Contribution column of the Travel Budget Breakdown below.

Category	Details	Amount
i.e. airfare, accommodation	i.e. name of recipient, number of nights etc.	Must be a dollar amount.

Other Funding (non-Screen NSW)

Is this project currently being considered for Festival or Market Travel assistance from any other sources? *

☐ Yes ☐ No

Please detail any non-Screen NSW, festival, market or applicant sources of funding for this travel.

These funds must also be represented in the Other Funding column of the Travel Budget Breakdown below.

Please do not include GST, premiums or interest in your figures.

Funding Source	Amount	Status
	Must be a dollar amount.	

Travel Budget Breakdown

Screen NSW reserves the right to negotiate amendments to the budget as a condition of the provision of funds.

Screen NSW does not fund retrospectively.

Please do not include any GST component in your figures.

Where possible fees should have the name of the proposed individual or service provider attached.

The sum of the **Screen NSW Funding** column must match the **Total Amount Requested** on page 2.

Expense	Applicant contribution	Festival/Market contribution	Other funding	Screen NSW funding	Total
eg. writer's fee, pitch materials	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	This number/amount is calculated.

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Applicant contribution total

This number/amount is calculated.

Total co-funding contribution

This number/amount is calculated.

Total amount requested from Screen NSW in this application

This number/amount is calculated.

Budget total

This number/amount is calculated.

Delivery Materials

All projects receiving travel funds are required to submit a travel report from the team as a delivery item upon their return to NSW.

Intended Delivery Date *

Must be a date.

Core Application Materials

* indicates a required field

Please note that Smarty Grants can only accommodate the storage of **25MB per application**, if you require more space please provide a file-sharing link (e.g. Dropbox link) in the Additional Materials section at the bottom of this page.

Festival Travel Core Materials

Invitation to the festival *

Attach a file:

Online screening or download link for the selected project *

Must be a URL.

Online screening password (if applicable)

CVs of principals involved with the application *

Attach a file:

Market Travel Core Materials

Creative materials for key project *

Attach a file:

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E.g. Outline, treatment, script

Producer notes and financing strategy *

Attach a file:

Evidence of market support or commitment *

Attach a file:

Slate overview *

Attach a file:

Special Market invitation *

Attach a file:

Additional Material

AV Material Name	Please provide the link here	Does the link require a password?	Please enter the password here (if any)	Password expiry date (if any)
e.g. Pitch Video, Teaser, etc.	Must be a URL.			

Declaration

* indicates a required field

Declaration

- I have read the Guidelines and [Terms of Trade](#) relating to the International Travel Fund.
- I declare that the information provided herein and in the supporting documentation submitted with this application is complete and accurate and will provide evidence of this if Screen NSW wishes to fund the project.

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- I declare that I have only provided personal information (including priority area eligibility) on behalf of others with their consent.
- I warrant that I am authorised to sign this application form.

Note: You must ensure that all particulars you have supplied are true and correct and that you have not concealed information relevant to this application. In making this Application you are seeking a financial benefit. Under section 192G of the Crimes Act 1900, a person who dishonestly makes any statement that is false or misleading in a material particular with the intention of obtaining a financial advantage is guilty of an offence. In the event that the particulars you have knowingly supplied are false, Screen NSW may revoke any offer made in conjunction with this application and cease to consider any application (whether current or future) from you.

Screen NSW reserves the right to contact and discuss a project with all parties associated with an application, including but not limited to other funding agencies and the broadcasters approached by the applicant.

Authorisation

I agree *

☐ Yes

Name of authorised person *

Title First Name Last Name

--	--	--

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

--

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

--

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email *

--

Must be an email address.